

**Redacted Minutes of the Fraserburgh Development Trust Board Meeting
held at the Hub, on Wednesday, March 21, 2012, at 5.30pm**

1. Present – Mike Pitman, Robin Mackinlay, Hamish Partridge, Duncan Abernethy, Ann Bell, Ricky Sheaffe-Greene, Ian Watson.

2. Apologies – Alan Kennedy, Mark Jackson and Reid Hutchison.

3. Approval of Minutes of Board Meeting held on Thursday 22nd February 2012 were agreed subject to changes of dates highlighted at the top of page one, Minutes proposed by Robin Mackinlay seconded by Hamish Partridge.

4. Matters arising from Minutes

Agreed that items would be dealt with under main agenda items.

5. Finance

Treasurer provided the Board with an updated report.

6. Renewables

Project 1 - XXXXXX

Part funding under CARES for 1st Project has been confirmed to be available for drawdown into the new financial year: Other details to be confirmed by agreement with solicitor of landlord.

Project 2 - XXXXXXXXX

Meeting has been arranged to discuss this project with Housing Association next week.

Project 3 - XXXXXX

Agreed to make contact with potential partner regarding progress on their proposal an agreement on Heads of Terms and funding agreement will need to be drafted up.

CARES Officer visited the Trust group today and a number of issues on renewables were to be followed up as a result of the meeting with the Renewable Group.

7. SFS Project

Reported Business plan agreed subject to some small changes in appendices. A number of meetings have been held recently to progress the plan to the next stage. The Architect and Quantity surveyors were appointed for the project.

8. Sea Shore Centre

As agreed at the last meeting of the Board it was requested that further representation be made to conclude an agreement with the property department the aim is to have this agreement in position by 1st April if possible. A further meeting has been held with property where the issue of concluding an agreement was discussed, some adjustment of the original document taking in to account items resolved under a Heads of Agreement were discussed and maybe suffice until a full lease is drafted, agreed to await developments and feedback from the Property department likely after 20th March.

9. Town Centre Environment

Reported that there had been a recent walk about arranged by the Council in the town centre streets, Councillors, Road Dept officials, and Community representatives were also

present on the invitation of the Council. Mark represented the Trust at the walk. A number of towns in Aberdeenshire have been selected for possible improvements to the Town Centre, this includes Fraserburgh.

10. EFF Funding and Coastal Communities Fund

Discussion took place on this fund more details to be gathered and rules that apply to be considered for a project.

11. Dates of next sub group meetings

It was agreed that more information was required before new dates can be confirmed to Board members.

12. Fraserburgh Caravan Park

Trust notified that it would be possible to apply for a lease by Margaret-Jane Cardno, Aberdeenshire Area Manager, the deadline would be Thursday 15th March. Council Economic Development Department representative met with Mark to complete Business Plan application for Fraserburgh Caravan Park was completed and submitted to the Council by the deadline date given. The subsidiary company Fraserburgh Caravan Park Ltd was formed and put to Companies House. The Company number is a SC419683. A copy of Memorandum and Articles of the new company were also sent to the Council.

13. Rosehearty Caravan Park

Report provided regarding the Rosehearty caravan group meeting with Fraserburgh Development Trust on Thursday 15th March at 7pm. Although there was a declaration of interest from the private sector the group agreed they wanted the opportunity to seek the Council to defer the decision regarding a lease of the site until there was an opportunity for a bid to be compiled on behalf of the Community of Rosehearty. The decision of the local Caravan group was conveyed to the Council at their request.

14. Other Reports

(a) Sports Hub

Feedback forms received from 10 local sports clubs to date on the needs identified on courses were 1st Aid, working with under 16 year olds (child protection), local coaches trained, rules for their clubs, help with coaching access and costs. Next steps - courses to be arranged locally where possible.

(b) Community Garden

Nearby residents to proposed location being consulted meantime if feedback favourable a public meeting will be called to discuss next steps.

(c) Alex Neil MSP letter was discussed and agreed to be actioned.

15. Date of Next Board meeting

Wednesday 18th April 2012 at 5.30pm