

**FRASERBURGH DEVELOPMENT TRUST LTD BOARD MEETING**  
**HELD WEDNESDAY 27<sup>TH</sup> JULY 2011 AT 5.30PM AT THE HUB, HIGH STREET**

1. **PRESENT** Mike Pitman, Reid Hutchison, Ian Watson, Robin MacKinlay, Alan Kennedy, Hamish Partridge, Ricky Sheaffe-Greene, Virginia Mayes-Wright, and Mark Jackson (Manager)
2. **APOLOGIES** Duncan Abernethy and Anne Bell
3. **ELECTION OF OFFICE BEARERS** Ian Watson was re-elected as Chairman, Reid Hutchison re-elected as Secretary and Mike Pitman was re-elected as Treasurer. They were proposed by Alan Kennedy and seconded by Virginia Mayes-Wright. These were agreed unanimously by the Board.
4. **APPROVAL OF MINUTES** The Minutes of the Board Meeting on 18th May were approved. This was proposed by Reid Hutchison and seconded by Mike Pitman.
5. **MATTERS ARISING FROM MINUTES** The Board were appraised of the estimated final cost of approximately £3557,000 for the building work on The Hub.  
The Chairman reported that Councillor Brian Topping attended the last meeting with local Councillors. Notes of that meeting have been circulated to councillors.
6. **LEASES OF HUB** The Board were informed that WORKING WITH FAMILIES would be taking office space in Room. Discussions were also ongoing with another local organisation and it was hoped that they would be taking the current Meeting. That would only leave the room at the rear of the building to let.
7. **FINANCE** The Treasurer reported that an estimated £18,000 was still due to be paid in relation to building work on the Hub; the QS is still in finalisation discussions with the contractor, while revenue would be coming in from one tenant CHOICES and from NHS Grampian in relation to the post of Community Development Officer.  
It was agreed that administrative support was required at the Hub and that a part-time post is to be offered to the person currently carrying out these duties on an informal basis.
8. **TOWN CENTRE REGENERATION** The Board were presented with an update detailing the six-point plan sent to the Head of Economic Development at Aberdeenshire Council and the Area Manager. Following advice received, it was agreed that officers of Economic Development be invited to meet the Trust and Gordon Bell of The Retailer Ltd., and representatives from the FBA to discuss the Town Centre. Mr Bell will be in Fraserburgh delivering a taster session for retailers in the town on August 4, at 6pm. A meeting to outline the idea of trying to achieve this proposed pilot town centre regeneration project for Fraserburgh could be arranged in the late afternoon that day.  
The Board were also briefed on the recent planning application by Wetherspoons regarding the Saltoun Hotel. It was decided to write to Wetherspoons to welcome their presence in the town and to stress the need for local training and employment. The Board agreed to look into the possibility of establishing a Farmers Market in the town centre and to discuss the matter further with Fraserburgh Business Association.
9. **SEASHORE CENTRE** The Board were advised that due to the introduction of a new Asset Transfer Policy at Aberdeenshire Council the leasing agreement of the Seashore Centre was awaiting on what impact if any the new policy may have.  
The Board heard about a meeting that had taken place to discuss future plans for activities at the Seashore Centre. A further meeting was also being arranged with potential users of the centre, FDT and Active Sports. It was suggested other potential users of the Seashore Centre be contacted including the organisers of the BRG and Junior Jogscotland. Letters of support have been received from the Broch Surf Club and Active Sports. The financial arrangements have yet to be finalised, although it was stressed that the priority was to maximise the facility for community use.

The Board were also appraised that a meeting would be taking place with council officials on Friday, July 29 to discuss the FDT plans to acquire the caravan parks at Fraserburgh and Rosehearty.

10. **RENEWABLE ENERGY** A report had been circulated as to the current status of various potential wind turbine projects that had been investigated following an appeal in the Fraserburgh Herald. Those projects which were not felt to be suitable would be contacted. A CARES Stage II application regarding one project would be lodged this week.
11. **REDACTED MINUTES** The Board were advised that Councillor Ian Tait had expressed concern regarding the format of the minutes supplied to local councillors. As a result, a meeting was held with Bill Clark of Aberdeenshire Council regarding the future format of the redacted minutes, and the requirements were clarified and will be met in the future.
12. **COMMUNITY HEALTH DEVELOPMENT OFFICER** A report from Andrew Mackie, Community Development Officer, outlining two new projects he is working on; Confidence to Cook and Smoke Free Homes. The Chairman explained that NHS Grampian had already indicated how pleased they were with the work being undertaken by the CHDO and that their intention was to seek funding to continue the role beyond the initial 14 month contract. He added that a specialist nutritionist would soon also be joining Andrew Mackie on a part time basis. The Chairman described Andrew Mackie's role as having been a great success. It was agreed that the Trust try to continue the work in Fraserburgh.
13. **COMMUNITY BUILDING** The Chairman explained that there was a very preliminary discussion about the possibility of purchasing another building with a view to creating a community centre geared towards activities. He advised the Board that he would keep them updated should this develop.
14. **SOCIAL FIRM SCOTLAND COMPANY ACQUISITION** A report was presented on the present situation regarding this project. The Chairman advised the Board that informal discussions had taken place with the owner of the target acquisition and representatives of Social Firm Scotland. Following those discussions, a draft Head of Agreement had been produced. Board members were asked to provide CVs and to complete SWOT and PEST analysis forms to support the drafting of a business plan, which is under preparation, for this proposed acquisition.
15. **FOCUS GROUPS** The following Focus Groups and their memberships were agreed:  
REGENERATION GROUP - Virginia Mayes-Wright, Alan Kennedy, Ian Watson, Hamish Partridge, Ricky Sheaffe-Greene, Robin Mackinlay;  
RENEWABLES GROUP - Duncan Abernethy, Mike Pitman, Ricky Sheaffe-Greene, Robin Mackinlay;  
FINANCE GROUP - Robin Mackinlay, Ian Watson, Reid Hutchison, Mike Pitman;  
CARAVAN PARKS - Ian Watson, Robin Mackinlay, Ricky Sheaffe-Greene, Virginia Mayes-Wright; Hamish Partridge, Alan Kennedy;  
SFS PROJECT- Reid Hutchison, Hamish Partridge, Mike Pitman, Robin Mackinlay, Ian Watson.
16. **DATES FOR SUB GROUP MEETINGS** The following dates for sub groups were agreed:  
Regeneration Group - Tuesday, 9th August; Renewable Group - Thursday, 11th August;  
Finance Group - to be arranged; Caravan Group - to be arranged after discussions with Aberdeenshire Council Officials on Friday, 29th July; SFS Project - Tuesday, August 2.
17. **ANY OTHER COMPETENT BUSINESS** Mike Pitman asked regarding Fraserburgh leaflet. Mark Jackson is trying to secure use of a suitable map from a number of sources, then a final draft can be produced.
18. **DATE OF THE NEXT BOARD MEETING** The date for the next FDT Board Meeting was set for Wednesday, 31st August, 2011.