

**Minutes of Fraserburgh Development Trust Board Meeting held
at the Hub, on Wednesday, November 23, 2011**

1. Present - Duncan Abernethy, Robin Mackinlay, Hamish Partridge, Ricky Sheaffe-Greene, Ian Watson, Alan Kennedy. Also in attendance - Mark Jackson (Manager) and Andrew Mackie (Community Health Development Officer).

2. Apologies - Reid Hutchison, Ann Bell and Mike Pitman.

3. Approval of Minutes of Wednesday, October 30, 2011.

The Minutes were approved by Duncan Abernethy and seconded by Ricky Sheaffe-Greene.

4. Matters arising from Minutes

It was noted that an alternative site was required for the proposed Community Garden in the Westshore area of the town. It was agreed to contact Aberdeenshire Housing Partnership in connection with this.

The Board were advised of the initial meeting of local sports groups regarding plans to establish a sports hub in Fraserburgh, serving the AB43 area. It was noted that a questionnaire was being sent out to clubs throughout the area, detailing their contact information and what they see as priorities for their clubs.

5. Community Health Development Officer

Andrew Mackie (CHDO) reported that the Confidence to Cook programme continues to expand. He is currently working with a group where English is their second language. Work thus far has involved partnership with various groups, including Homestart and Children's First.

A Facebook page is also being established for the Foodylicious Project.

The Board were also advised that the Smoke Free Homes initiative is being launched in Fraserburgh in January, 2012, and that the CHDO would be spearheading this campaign. It was suggested that Grampian Fire Service be approached in relation to this scheme. The CHDO post is contracted until May 2012 and it was stressed that the Trust were exploring funding options to extend this role beyond that date.

The Board were advised that Councillor Fiona MacRae had been in contact in relation to the possibility of setting up a 'Volunteer Bank' and it was agreed to look into this.

5. Renewables

Project 1 - XXXXX (**REDACTED -financial and contractual information**).

Greenspan are carrying out the feasibility study on this Project.

With regard to the CARES Loan, the Board were advised that Greenspan have been asked to provide a breakdown on projected spending up until March 2012 and after that date.

It was reported that an initial Heads of Agreement meeting would be arranged with the landowner.

Project 2 - XXXXX (**REDACTED -financial and contractual information**).

It was agreed to progress a stage 1 application for this project and to work this up following a meeting with the landowner.

Project 3 - XXXXXX (**REDACTED -financial and contractual information**).

It was agreed to meet with a representative of the landowner and if possible to conduct a site visit. Information regarding the landowners' plans for the site is still being awaited.

Project 4 - XXXXXX (**REDACTED -financial and contractual information**).

The Board were advised that discussions on a potential project are at a very early stage. It was hoped to have more details into 2012.

The Board were also advised the Neil Clapperton of Grampian Housing Association had asked for a meeting to discuss the issue of renewable project with the Trust.

6. SFS Project

The Board were advised that a meeting had taken place with the owner of the target acquisition to draft new Heads of Agreement. His representative is producing the new draft. The next step would be for the Trust's Project Manager and Manager to meet with the acquisition target's owner to begin initial project work.

The Manager is also scheduled to meet with SFS to work on a further draft of the business plan.

7. Seashore Centre

The Trust is still waiting to hear from Aberdeenshire Council on this matter. It is understood that the Trust will now be offered a six and a half year lease in line with the Feuers Managers' wishes.

8. Town Centre

The Mary Portas sessions continue to be well attended. The Board were advised the Council Officers are preparing a report recommending that financial support be given to local retailers currently undertaking the courses. From the information that FDT have received, this support would also be retrospective.

A number of Trust Directors and the Manager attended the second Way Forward Meeting called by Councillor Michael Watt. Following a structured consultation group-based exercise, eight achievable projects were identified as priorities. A third meeting is scheduled for Monday, December 5, at Banff and Buchan College.

It was reported that the FDT were still awaiting a letter from Gordon Bell in regard to the proposed Retail Regeneration Town Centre Pilot Scheme.

9. DTAS Conference Report

No report was available as Reid Hutchison had indicated his being unable to attend the meeting. It was agreed that this report be carried forward to the next Board Meeting.

The Board were advised that a meeting with Rory Dutton of DTAS to discuss a number of issues including asset transfers had been set up for December.

10. Poverty Alliance

Further discussions have taken place with The Poverty Alliance with a view to setting up workshops and development work towards working in partnership on a project next year.

11. Caravan Park

A meeting is to be arranged in Rosehearty with representatives of the community to discuss working in partnership on the Rosehearty Caravan Park.

The Board were advised that an Officer of the Economic Development department had indicated that the amount of support that was being requested in the business plan raised was causing concern. It was indicated that the matter would be referred to the new Area Manager.

An update draft of the business plan has been sent to Eric Wells, Christine Webster and Morna Harper.

12. Volunteer Bank

Councillor Fiona MacRae has asked the FDT to look at the possibility of setting up a Volunteer Bank. It was agreed to this was something that the Trust should look into.

13. Dates of sub groups meetings

The date of the next Renewables sub group meeting was set for November 28, at 12noon.

14. Date of next Board Meeting

The date of next Board Meeting was set for December 14, at 5pm, prior to the Councillors update meeting.